



PARKS, ARTS AND RECREATION COMMISSION MINUTES

Meeting of July 18, 2001
One North San Antonio Road
Los Altos, California 94022

Role Call:

Present: Commissioners Roeder, Charlton, Cooper, Toppel, McGee
Absent: Chairperson Casas, Commissioner Lippe

Approval of Minutes: May 18, 2001 minutes approved as written

Public Comment:

There was no public comment presented to the Commission.

Business:

1. Playground Equipment Replacement Process Update

Mr. Dave Brees updated the Commission on the playground replacement process for the three parks, Marymeade, McKenzie and Shoup, in need of equipment repairs/replacement. Mr. Brees indicated that Shoup Park would be the first park to be worked on in the process. City Council has directed staff to review the possibility of reopening the tunnels in Shoup Park. Mr. Brian McCarthy, Parks Superintendent, will be investigating the tunnels and report back to the Council. Mr. Brees reviewed the anticipated time-line for the renovation of the playgrounds at Shoup Park as follows: Scope of work, RFP and bid process in August/September, vendor selection in October, preliminary design, public and Commission comment forum in December, begin demolition in February, construction in March/April, turf and pathways renovation areas in May, and grand opening/ribbon cutting ceremonies in June, 2002. There will be a parallel plan for the Marymeade and McKenzie Park playground equipment. The plans for these parks will start in January 2002, with demolition/construction occurring in September 2002. The Commission will review catalogs and give the vendor the character and equipment elements they would like to see in each park.

2. Public Art Program Status Report from staff

Mr. Brees reviewed the City's Arts program Policy. He reported Mr. Glenn Lyles has reviewed all of the known files on the Arts Program and the existing City policies on the Arts program are sound. A few refinements will need to be made before the new policy is ready to be presented to the Commission and Council. Mr. Brees indicated there are two Arts Committee candidates and recommended the Art subcommittee of the Commission move forward and

interview the two public candidates for this subcommittee. Commissioner McGee made a motion that the sub-committee move forward with the interview and selection process of the two candidates. Commissioner Toppel seconded the motion. The motion passed 6-0.

DISCUSSION AND PUBLIC INTEREST ITEMS

1. Recreation Supervisor Recruitment Update

Mr. Brees updated the Commission on the Recreation Supervisor recruitment process. There were over 30 applicants for the positions. 12 applicants were going to be interviewed on Thursday, July 19. From these interviews, it is anticipated two candidates would be selected for the two vacant positions.

2. FY 2001-02 Recreation Fee Schedule Report

Mr. Brees reported the Council approved the FY 2001-02 fee schedule at the July 10 Council meeting. Mr. Brees reviewed the fee schedule changes with the Commission and reported that he would be preparing an additional report for Council comparing the City's current nonprofit cost recovery percentage targets with other cities and recreation departments.

3. FY 2001-02 Recreation Budget Update

Mr. Brees reported the Council approved the FY 2001-03 budget at its June 26 meeting. Mr. Brees reported the following CIP work was approved and indicated the fiscal year the work would be scheduled:

FY 2001-02		FY 2002-03	
Hetch Hetchy Feasibility Study	\$20,000	Hetch Hetchy Improvements	\$125,000
LA Youth Center (LACY) Repairs	\$90,000	Playground Equipment Replacement	\$88,000
Hillview Center Fire Alarms	\$40,000	Biannual Park Improvements	\$2000,000
Blach Gym	\$3,000,000	Garden House Repairs	\$195,000
Eagan Gym	\$3,000,000	Hillview Center Upgrades	\$1,300,000
		Living Wall Replacement at Mc Kenzie Park	\$85,000

4. Program Report: Redwood Grove- Keith Gutierrez

Mr. Keith Gutierrez, Redwood Grove Program Director and Naturalist, gave the Commission a background and program report on Redwood Grove and the programs offered at the site.

ADJOURNMENT

Meeting was adjourned at 8:45 pm

Dave Brees, Recreation Director
Liaison to the Parks, Art and Recreation Commission